

**Mercantile Residential Rental License Application
Or Residential Rental Registration**

☐ New Application ☐ Renewal Application

**INFORMATION IS SUBJECT TO PUBLIC DISCLOSURE FOR OPRA
REQUESTS**

1. Name of Owner(s): _____

2. Property Street Address: _____ Condo Unit # _____

****STOP: If you will not be renting or offering to rent your property, please sign and date non-rental certification below and return to "Att: Mercantile Licensing" at the above address or email to Vmason@wildwoodcrest.org.***

(If you are renting continue to #3)

NON-RENTAL CERTIFICATION: "I hereby certify I will NOT be renting or offering to rent the above property."

Signature

Date

3. Permanent Address of Owner(s): _____
(For multiple owners attach additional sheet if necessary)

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Business Email: _____

4. Personal Cell Phone: _____ Personal Email: _____

5. Property Description/Use: ☐ Seasonal/Short Term Rental ☐ Year-Round/Long Term Rental >175 days
(Attach copies of year-round/long term leases)

A. SINGLE HOME, CONDO UNIT or TOWNHOUSE: Number of Sleeping Rooms: _____

B. TOTAL SQUARE FOOT OF RESIDENCE _____ (Sketch of all rooms with square ft of each room needed)

C. MAXIMUM OCCUPANCY(Maximum persons allowed to reside in rental_____.

APARTMENTS, DUPLEX, TRIPLEX, HOUSE with Apartments: (include a house as a unit)

1) Total Residential Buildings on the Property: _____, total of Dwelling Units on the Property: _____

2) Total Seasonal/Short Term **Units for Rent:** _____, total of all sleep rooms in these units: _____

3) Total Year-Round/Long Term **Rental Units:** _____, total of all sleep rooms in these units: _____

TOTAL SQUARE FOOT OF RESIDENCE _____ (sketch of all rooms with square ft of each room needed)

MAXIMUM OCCUPANCY (Maximum persons allowed to reside in rental) _____

(ALL Rental Properties must be registered and inspected by Fire Prevention annually, call 609 729-5152, Ext. 135)

NO LICENSE WILL BE ISSUED UNTIL THE FIRE PREVENTION INSPECTION HAS BEEN COMPLETED

PLEASE TURN OVER AND SEE OTHER SIDE

NEW APPLICATION OR CHANGE OF USE: A detailed and accurate floor plan sketch of the property, to include all rooms and square footage of rooms, must be attached to this application. Any new application submitted without a floor plan sketch will be denied. A Certificate of Zoning Use Compliance is required for all new applicants, change in applicant or change of use. A copy of your Certificate of Insurance is required per The State of New Jersey. A copy of your Fire Registration is needed before license can be issued.

Rental Applicant Certification

Year Round/Long Term Rentals: "I hereby certify that I do not rent my apartment on a Short Term or Seasonal Rental basis as defined in Section 56A-2 of the Borough's ordinances and I am fully aware that if I provide false or misleading information I may be subject to the penalties set forth in Section 56A-14, which include a fine not exceeding \$2,000.00, imprisonment in the county jail for any term not exceeding 90 days, or a period of community service not exceeding 90 days."

All Rentals: Applicant hereby states they are not in default, indebted or obligated to the Borough of Wildwood Crest except for current taxes, that the property is not in violation of any local ordinance and all information supplied is true and correct to the best of their knowledge and belief. **(NOTE: State statute prohibits issuance of any mercantile license if owner is in default for real estate taxes, sewer charges, or any code violations.)**

Owner Signature: _____ Date: _____

Mail or email to VMason@wildwoodcrest.org with required attachments. You will be invoiced for license fees due, or you may contact the mercantile office at 609 729-8039 for applicable fees.